

## Students' Grievance Redressal Committee (SGRC)

### 1. Introduction:

The College has established a centralized Grievance Redressal Cell to redress any students' grievances in accordance with the principles laid down by UGC.

### 2. OBJECTIVES

- I. To address legitimate grievances of students pertaining to academic and non-academic matters within the College premises.
- II. Students can submit their grievances (Academic or Non-Academic) through Grievance Redressal Cell. A separate box is located for this purpose.
- III. An aggrieved student can register his/her complaint online through mail.
- IV. While dealing with the complaint the committee will observe law of natural justice and hear the complainant and concerned people, as and when required.
- V. The Cell may recommend to any necessary corrective action as it may deem fit, to endure avoidance of recurrence of similar grievance in future 6. Upload relevant information in the College website from time to time.

### 3. MECHANISM FOR REDRESSAL

- I. Students can register their grievances in writing and drop them in the designated box located in the main campus for this purpose.
- II. Students can lodge their complaints directly through mail at: [grievanceaims@gmail.com](mailto:grievanceaims@gmail.com)
- III. The Cell after verifying the facts will try to redress the grievance within a reasonable time, preferably within a month of the receipt of application of the student.
- IV. The cell may call upon the concerned people as and when required.

For details please visit: [UGC News](#)

### 4. Contact persons:

Sl. No.	Name	Designation	Contact Details
1	Dr. Chandan Banerjee	Chairperson	9434751697 chandankbanerjee@gmail.com
2	Prof. Priyanka Jaiswal	Member	7779972684 Priyanka.jayaswal24@gmail.com
3.	Prof. Abhisek Pal	Member	8918041655 Palabhisek361@gmail.com

<b>4</b>	<b>Prof. Rabina Khatun</b>	<b>Member</b>	<b>8918019754 rabina.bca14@gmail.com</b>
<b>5</b>	<b>Prof. Manojit Chakraborty</b>	<b>Member</b>	<b>7908982385 jeetbudbud@gmail.com</b>
<b>6</b>	<b>Rik Goswami (Interim Student Representative)</b>	<b>Member</b>	<b>9382454016 rikgoswami5@gmail.com</b>